

DELAWARE EPCRA REPORTING FACILITY HAZARDOUS CHEMICAL INVENTORY TRAINING FOR THE EMERGENCY SERVICES



Delaware EPCRA Reporting Program

Emergency Prevention & Response Section, DNREC

PO Box 838 Dover, DE 19903

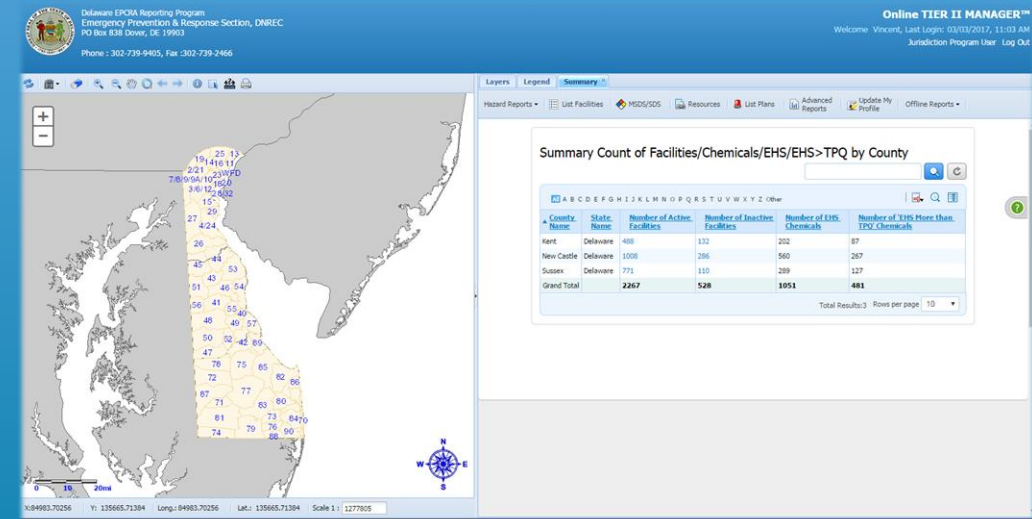
Phone :302-739-9405, Fax :302-739-2466

DELAWARE EPCRA REPORTING FACILITY HAZARDOUS CHEMICAL INVENTORY TRAINING



Topic To Be Discussed

- Overview of the history of EPCRA
- Overview of EPCRA's uses
- Information Available
- How the information is organized
- How to Navigate the System
- How you can help
- Review and Practical Application



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Important to Note: Security of Information

How is this site secured?

Constantly monitored in a secure database and
Reviewed for security regularly

What is YOUR Responsibility for Security?

Data **MUST** be kept secure

Access limited to planners assigned

Information requests should be directed to
DNREC Division Air & Waste Management



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The Purpose

- 1986 - Federal Superfund Amendments and Reauthorization Act
- 1991 – DE Emergency Planning and Community Right-to-Know Act (EPCRA)
- Requires comprehensive database for hazardous chemical storage
- Provisions require establishment of a State Emergency Response Commissions (SERC) and Local Emergency Planning Committees (LEPC)

LOCAL EMERGENCY PLANNING COMMITTEE



LEPC

...safety in knowledge

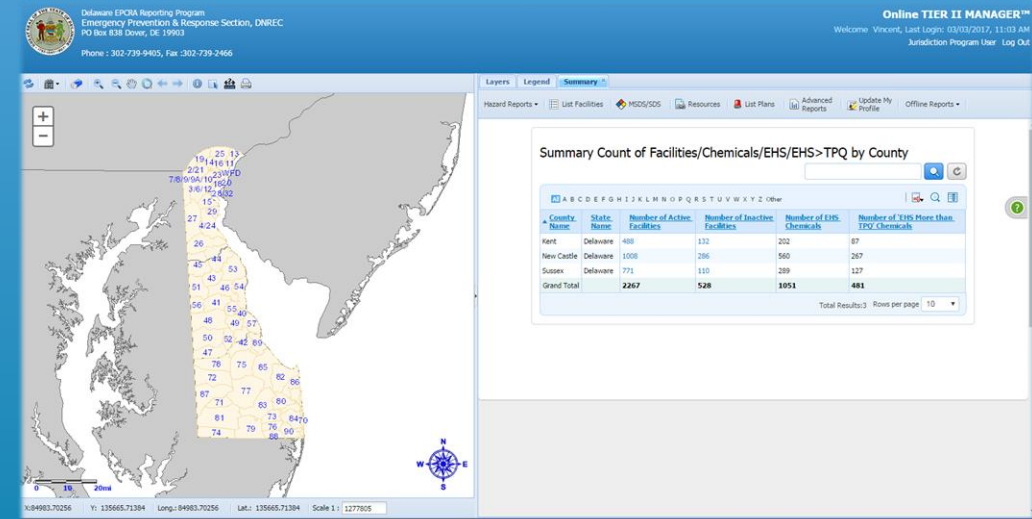


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The System

- A Database on the web
- User licenses assigned to LEPCs and Fire Companies Statewide to view facilities within their jurisdictions
- Logins available from SERC
 - Website:
<https://tierii.dnrec.delaware.gov/TierII/Account/Login.aspx>



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Who is this for?

- Fire Companies
 - Use for Preplanning in your jurisdiction
 - Those familiar can use at an incident
- Emergency Management
 - Use for Preplanning in your jurisdiction
 - Assuring reporting compliance
 - Those familiar can use at an incident



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What can it do for you?

- Hazardous Materials Records for preplanning
 - Entered information may include:
 - Chemical Name and Hazard Category
 - Physical State of Materials & Locations
 - Maximum and Typical Amounts Onsite
 - SDS and Materials Records
 - Facility Contacts
 - Basic and Advanced Site Maps
- Data should be updated annually by March 1st
- Information about releases

Company Name	Facility ID	Facility/Site Name	Address	City	County	LEPC	Fire Department	Facility Status	Latest Report	EHS Above TPQ	Chemical
UNION PARK INC-UNION PARK COLLISION CTR	224	COLLISION CTR	2301 W 6TH STREET, WILMINGTON, DE 19805	WILMINGTON	New Castle	City of Wilmington	Wilmington	ACTIVE	2016 Tier II Report Update	No	
The Home Depot U.S.A., Inc.	1025	Store #1602	601 Naamans Road, Claymont, DE 19703	Claymont	New Castle	New Castle County	Claymont	ACTIVE	2016 Tier II Report Annual (02/13/2017)	No	
DELAWARE DEPARTMENT OF CORRECTION	762	Sussex Correctional Institution	US ROUTE 113, GEORGETOWN, DE 19947	GEORGETOWN	Sussex	Sussex County	Georgetown	ACTIVE	2015 Tier II Report Annual (04/07/2016)	No	
Redner's Markets, Inc.	2634	#81 Georgetown, DE	515 College Park Lane, Georgetown, DE 19947	Georgetown	Sussex	Sussex County	Georgetown	ACTIVE	2016 Tier II Report Annual (02/01/2017)	No	
JPMorgan Chase	2420	1 Christina Centre	301 N. Walnut St., Wilmington, DE 19801	Wilmington	New Castle	City of Wilmington	Wilmington	ACTIVE	2016 Tier II Report Annual (02/08/2017)	Yes	
Twingo Romax a division of DYK Automotive	2401	1 Crowell Road	1 Crowell Road, Wilmington, DE 19804	Wilmington	New Castle	City of Wilmington	Minquas	ACTIVE	2016 Tier II Report Annual (01/03/2017)	No	

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Search for Facilities

Layers | Legend | Summary | **List Facilities**







Hazard Reports | List Facilities | MSDS/SDS | Resources | List Plans | Advanced Reports | Update My Profile | Offline Reports

Active Facilities

state fire school  

[Search Chemicals](#)

Back ▾ | [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#) [Other](#)

Company Name	Facility ID	Facility/Site Name	Address	City	County	LEPC	Fire Department	Facility Status	Latest Report	EHS Above TPQ	Chemical	Map Facility	Worst Case VZone	Most Probable VZone	At-Risk Population	At-Risk Sites
Company Name	Facility ID	Facility/Site Name	Address	City	All ▾	LEPC	Fire Department	Act ▾		All ▾						
Delaware State Fire School	2836	Delaware State Fire School	1461 Chestnut Grove Road, Dover, DE 19904	Dover	Kent	Kent County	Dover, Robbins-Hose	ACTIVE	2015 Tier II Report Annual (Revision)(10/24/2016)	No						

Total Results:1 Rows per page 10 ▾

[Export to Tier2 Submit](#)

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Some Report Details

- Site Name
- Physical Address & Lat/Long
- Type of Facility
- Owner Information and Contact
- Fire District

Layers Legend Summary List Facilities **Report Details**

Hazard Reports List Facilities MSDS/SDS Resources List Plans Advanced Reports Update My Profile Offline Reports

View Report Homepage for **Delaware State Fire School (ID: 2836)** [List Submissions](#)

Step 1 ✓ Step 2 ✓ Step 3 ✓ Step 4 ✓ Step 5 ✓ Step 6 ✓ [0 Notes](#)

Report [Print Report](#)

2015 Annual (Revision) Tier II Report(Delaware State Fire School) - 26588

[Change Facility](#)

Submission Status : Completed **Status Date :** 10/24/2016
Last Updated : 10/24/2016 **Submission Type :** Online
Submitter Username : Robert Newnam [cbradley]

Facility Information

Facility ID	2836	LEPC	Kent County
Facility/Site Name	Delaware State Fire School	Lat/Long	39.1689,-75.5923
Company Name	Delaware State Fire School	Maximum Number of Occupants at one time	400
Facility Status	Active	Facility Type	Facility
Inactive Reasons		Nature of Business	Fire Training Facility (School)
Inactive as Of		NAICS	611519
Physical Location	1461 Chestnut Grove Road, Dover, DE 19904, United States	SIC Code	
County	Kent	Dun & Brad No	N/A
Development/Industrial Park			
Fire District	Dover, Robbins-Hose		
Site Phone	302-739-4773		
Manned	Yes		
Owner/Operator	Robert Newnam, 1461 chestnut grove road, Dover, DE 19904+, United States		

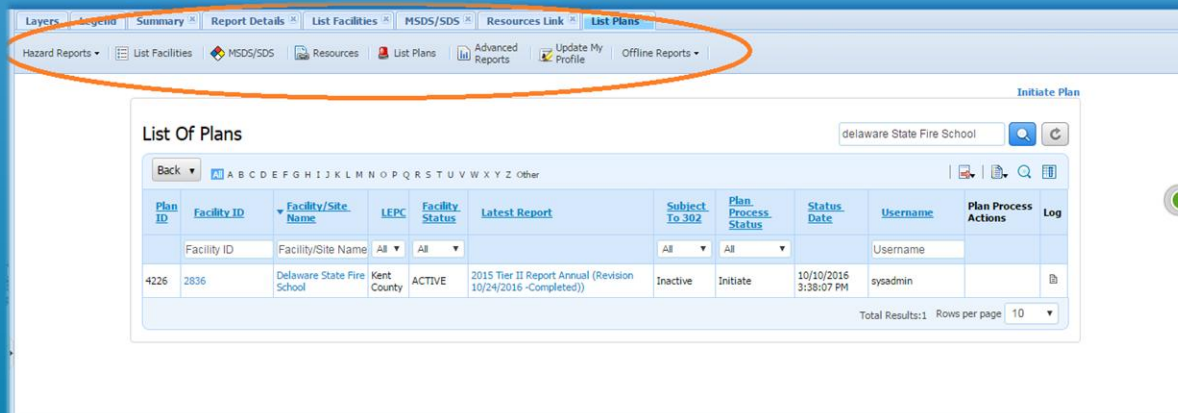
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Other Sections in the Report

- Chemical Inventory
 - Comprehensive list of on-site chemicals
 - The Chemical by Name
 - Links to basic information including Physical & Health hazards
 - Outlines Pure vs Mixed
 - Maximum Amount On-site
 - Last Modified Date (Last Updated)
- Report Contacts
 - All emergency contacts for the facility with phone and email
 - Will have a primary “Regulatory Point of Contact”
 - Then may have other contacts
- Attachments
 - Maps, Internal Emergency Planning, Site Specific Abbreviations
 - Optional Notes and Comments
- Certification
 - Responsible Party and submission date

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Other Searchable Sections

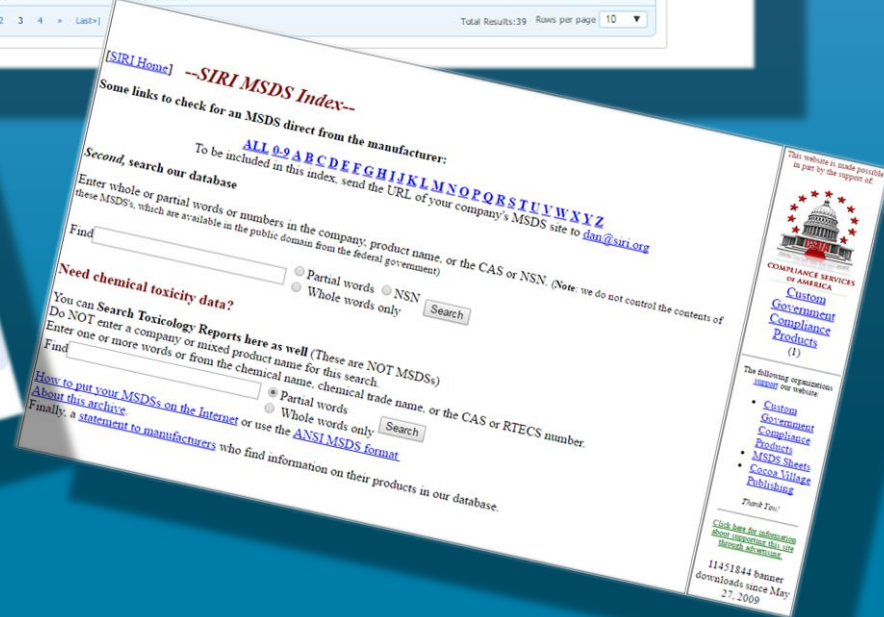
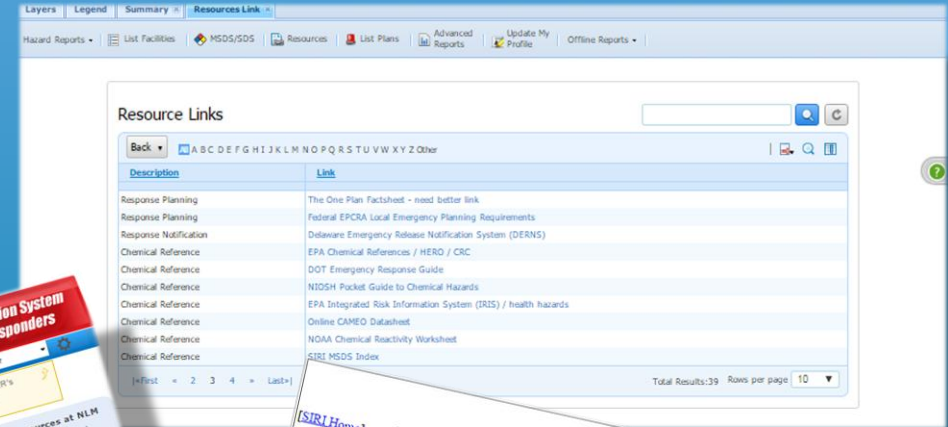
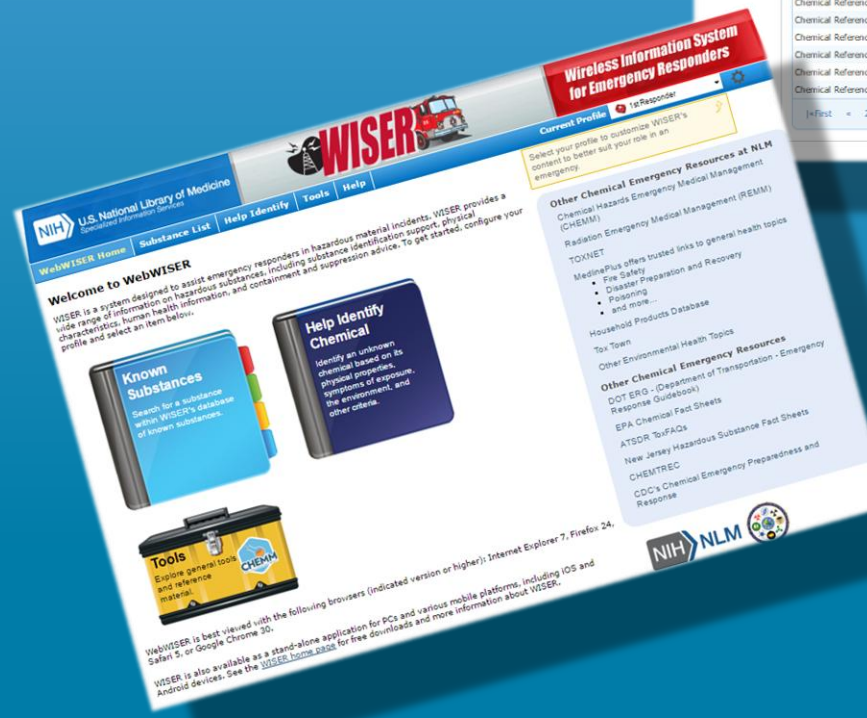
- MSDS/SDS
- Resources
 - Useful links that may be of use
 - Listed and Searchable

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Resources

- Useful links that may be of use
 - Links for Federal, State, & Local Agencies
 - Chemical References
 - Response Planning Aides
 - Hazards Regulations
- Listed and Searchable



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Other Searchable Sections

- MSDS/SDS
- Resources
 - Useful links that may be of use
 - Listed and Searchable
- List Plans
 - List of current Plans available

The screenshot shows the application interface with the 'List Plans' tab selected. The 'List Of Plans' section displays a table with the following data:

Plan ID	Facility ID	Facility/Site Name	LEPC	Facility Status	Latest Report	Subject To 302	Plan Process Status	Status Date	Username	Plan Process Actions	Log
4226	2836	Delaware State Fire School	Kent County	ACTIVE	2015 Tier II Report Annual (Revision 10/24/2016 -Completed))	Inactive	Initiate	10/10/2016 3:38:07 PM	sysadmin		

At the bottom of the table, it indicates 'Total Results: 1' and 'Rows per page: 10'.

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IMPORTANT TO NOTE

- If you are not familiar with the system
 - The incident is NOT the place to learn
 - Best practice is to preplan using the system
 - Fire Company Users should be a Chief Officer and a designated Planner
- Data in the system is not all encompassing
- Reporting is not *always* up to date potentially limiting the validity of data

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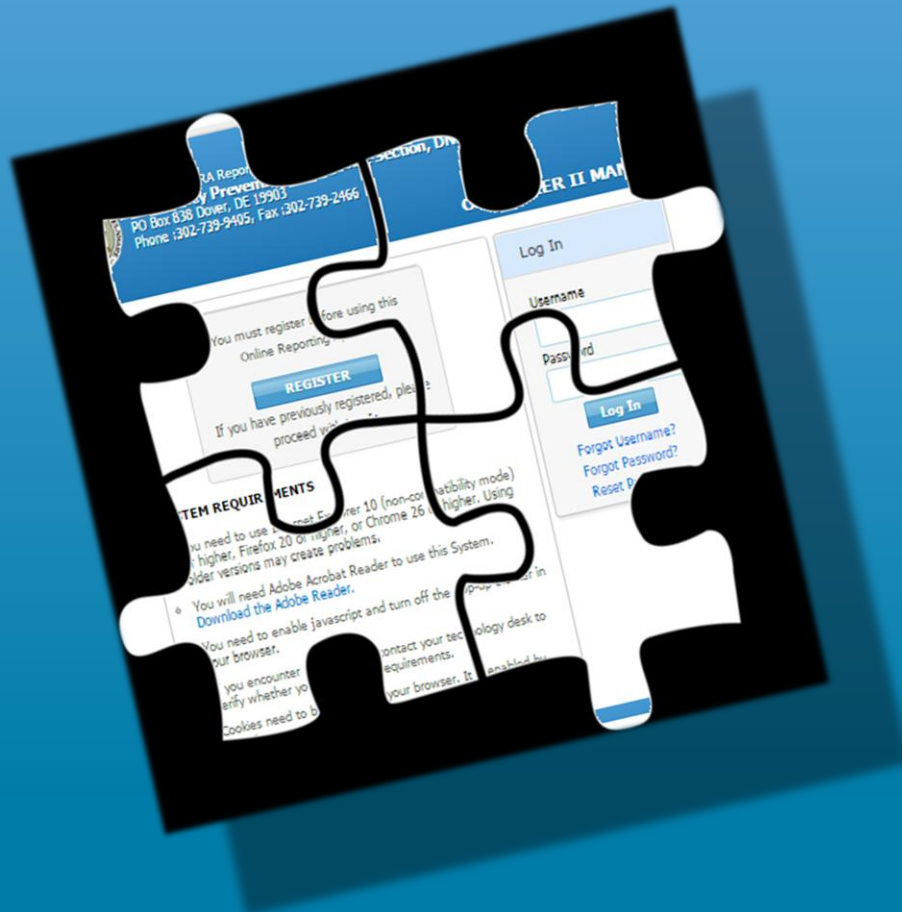


How You Can Help With The System

- Review records for known hazards in your jurisdiction
- If you know about facilities needing to be updated or added to the system notify your LEPC
- Reach out the facility stressing the importance of current data in the case of an emergency



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How The Pieces Come Together

- How the submission and collection works
 - Facility submits facility reports annually
 - DNREC collects these reports and all fees
 - SERC administers budget & resources
 - LEPC manages local planning
- TIER II is available for local planning and fire department preplanning

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Online TIER II MANAGER™

You must register before using this Online Reporting System.
REGISTER
If you have previously registered, please proceed with Log In.

SYSTEM REQUIREMENTS

- You need to use Internet Explorer 10 (non-compatibility mode) or higher, Firefox 20 or higher, or Chrome 26 or higher. Using older versions may create problems.
- You will need Adobe Acrobat Reader to use this System. [Download the Adobe Reader.](#)
- You need to enable javascript and turn off the pop-up blocker in your browser.
- If you encounter any problem, contact your technology desk to verify whether you have these requirements.
- Cookies need to be enabled in your browser. It is enabled by default.

Log In

Username
vinemiller

Password

Log In
[Forgot Username?](#)
[Forgot Password?](#)
[Reset Password?](#)

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Now let's take a look at the system

Website:

<https://tierii.dnrec.delaware.gov/TierII/Account/Login.aspx>

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Some things to keep in mind

- Data is **SECURITY SENSATIVE**
- Internet Browsers *must* be compatible
 - *JavaScript* must be enabled
 - *Pop-up blockers* must turned off
- Designed for the Planning Stage, not the Response Stage
- The modules can be modified to better suit planning needs



DELAWARE EPCRA REPORTING FACILITY HAZARDOUS CHEMICAL INVENTORY TRAINING



SERC IT Committee Members

Dave Irwin – Chair

Bob Pritchett – DNREC

Vinnie Miller – DSFS

Rick Perkins – DHSS

Avery Dalton – DEMA

George Giles – Wilm LEPC

Bill McCracken – NCC LEPC

Jake Morente – NCC LEPC

Brandon Olenik – Kent LEPC

Dave Mick – Kent LEPC

Chip Stevenson – Sussex LEPC

Danny McLaughlin – Kent 911

Chris William – NCC 911

Vacant – Sussex 911

Bill Davis – DNREC

Lynn Krueger – Private Sector

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Questions?

For Help or Further Questions:

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